

**LIST OF PAYMENTS AUTHORISED AT THE MEETING ON 16 JUNE 2026**

|    | Payee                        | Minute Ref. | Invoice No. | Account Name             | Code      | Description                                         | Statutory                 | ££ (inc VAT) |
|----|------------------------------|-------------|-------------|--------------------------|-----------|-----------------------------------------------------|---------------------------|--------------|
| 1  | Surrey Community Action (DD) |             |             | Clerks' Salaries         | 4000      | Clerk/Deputy Salaries, Tax & NIC                    | LGA 1972 s111             | £ 4,461.69   |
| 2  | NEST (DD)                    |             |             | Clerks' Pensions         | 4000/4010 | Pensions - employer (£85.98) and employee (£114.64) | LGA 1972 s111             | £ 213.85     |
| 3  | Peach Property Care          | 22.111      |             | Village Maintenance      | 4380      | Village Warden for June 26                          | LGA 1972 s111             | £ 573.30     |
| 4  | West Horsley Village Hall    |             | R/26/197    | Village Hall Hire        | 4100      | Hall hire for March 26                              | LGA 1972 s111             | £ 121.10     |
| 5  | Mailchimp (CC)               | 23.028d)    |             | Mailchimp                | 4163      | Monthly Fee                                         | LGA 1972 s142             | £ 23.98      |
| 6  | NJM Guildford Ltd            |             | SI053403    | Youth Council            | 4561      | A3 printouts of Art Competition entries             | LGA 1972 s145             | £ 51.00      |
| 7  | SLCC                         |             | MEM258971-1 | Subscriptions            | 4150      | Deputy Clerk SLCC Membership Fee                    | LGA 1972 s111             | £ 200.00     |
| 8  | SLCC                         | 26.109      | QL209400-1  | Clerks Training          | 4620      | ILCA Qualification for Deputy Clerk                 | LGA 1972 s111             | £ 168.00     |
| 9  | AJ Wells & Sons              | 25.138      | 443183      | Millennium Point         | 4455/381  | Vitreous enamel display panel                       | LGA 1972 s144             | £ 2,557.20   |
| 10 | Elaine Best                  |             | Expenses    |                          |           |                                                     |                           | £ 43.48      |
|    |                              |             |             | Awards for Service       | 4545/339  | Flowers for Awards evening £16.58                   | LGA 1972 s145             |              |
|    |                              |             |             | Small Village Events     | 4540      | Nibbles for Annual Parish Meeting £14.30            | LGA 1972 s111             |              |
|    |                              |             |             | Members Expenses         | 4210      | Travel expenses £12.60                              | LGA 1972 s111             |              |
| 11 | Karen Young                  |             | Expenses    | Signs                    | 4270      | Drop Off Only Signs for Nightingale Crescent        | Road Traffic Reg Act 1984 | £ 65.47      |
| 12 | East Horsley Parish Council  |             |             | Horsley Heritage Group   | 4570/371  | Contribution towards website upgrade invoice TCWS   | LGA 1972 s137             | £ 50.00      |
| 13 | Locks Direct                 |             | #10076      | Tennis Court Maintenance | 4410      | Replacement padlocks for tennis court               | Local Government Misc.    | £ 51.54      |
| 14 | Stephen Skinner              |             | Expenses    | Youth Council            | 4561      | Chocolates for Fun Run prizes                       | LGA 1972 s145             | £ 57.56      |
| 15 | Trevor Allen                 |             |             | Tennis Court Checks      | 4420      | Apr-Jun 26 checks                                   | Local Government Misc.    | £ 130.00     |

**TOTAL** £ 8,413.60

Signatory 1:

Name: .....

Signed: .....

Date: .....

Signatory 2:

Name: .....

Signed: .....

Date: .....

**LIST OF PAYMENTS TO BE AUTHORISED AT THE MEETING ON 21 JULY 2026**

| Payee                          | Minute Ref. | Invoice No.  | Account Name             | Code      | Description                                      | Statutory                 | ££ (inc VAT) |
|--------------------------------|-------------|--------------|--------------------------|-----------|--------------------------------------------------|---------------------------|--------------|
| 1 Surrey Community Action (DD) |             |              | Clerks' Salaries         | 4000      | Clerk/Deputy Salaries, Tax & NIC                 | LGA 1972 s111             | £ 5,408.41   |
| 2 NEST (DD)                    |             |              | Clerks' Pensions         | 4000/4010 | Pensions - employer (£117.24) employee (£156.32) | LGA 1972 s111             | £ 273.56     |
| 3 Peach Property Care          | 22.111      |              | Village Maintenance      | 4380      | Village Warden for July 26                       | LGA 1972 s111             |              |
| 4 Mailchimp (CC)               | 23.028d)    |              | Mailchimp                | 4163      | Monthly Fee                                      | LGA 1972 s111             | £ 23.90      |
| 5 West Horsley Village Hall    |             | R/26/232     | Village Hall Hire        | 4100      | Hall hire during June 2026                       | LGA 1972 s111             | £ 75.25      |
| 6 NJM Guildford                |             | SI053482     |                          |           |                                                  | LGA 1972 S111             | £ 50.76      |
|                                |             |              | Councillor Training      | 4610      | Copy of Local Council's Explained (£38.70 + VAT) |                           |              |
|                                |             |              | West Horsley in Bloom    | 4520      | Certificates (£3.60 + VAT)                       |                           |              |
| 7 Surrey Community Action      |             | INV-8332     | Payroll Fees             | 4120      | Payroll fees for Apr to Jun 26                   | LGA 1972 s111             | £ 78.00      |
| 8 Simply Print                 |             | INV014562    | Newsletter               | 4310      | Printing Summer 26 newsletter                    | LGA 1972 s142             | £ 680.00     |
| 9 Adrian Groenewald            |             | Expenses     | Youth Council            | 4561      | Expenses for Fun Run                             | LGA 1972 s145             | £ 133.30     |
| 10 Mailbird                    |             | INV-28324    | Newsletter               | 4310      | Postage of Summer 26 newsletter                  | LGA 1972 s142             | £ 1,262.93   |
| 11 Catherine Young             |             | Expenses     | Horsleys CAN             | 4608/373  | Refreshments for Great Big Litter Pick event     | LGA 1972 s145             | £ 23.29      |
| 12 David Lakin Consultancy     |             | DLC-0007     | Horsleys CAN             | 4608/373  | Great Big Green Week poster designs              | LGA 1972 s145             | £ 120.00     |
| 13 Wickes (CC)                 |             | HY-699149873 | Storage                  | 4467      | Outdoor storage box for food caddies             | LGA 1972 s111             | £ 129.00     |
| 14 Vistaprint (CC)             |             | 237090998    | Tennis Court Maintenance | 4410      | Signage - padlock reminder                       | LG Misc. (Prov.) Act 1976 | £ 24.88      |
| 15 Amazon (CC)                 |             |              | Stationery               | 4180      | Guillotine                                       | LGA 1972 s111             | £ 10.88      |
| 16 Amazon (CC)                 |             |              | Stationery               | 4180      | Notebooks                                        | LGA 1972 s111             | £ 10.99      |
| 17 Amazon (CC)                 |             |              | Stationery               | 4180      | A4 paper                                         | LGA 1972 s111             | £ 22.57      |
| 18 Amazon (CC)                 |             |              | Stationery               | 4180      | SprayMount                                       | LGA 1972 s111             | £ 12.73      |
| 19 Trevor Allen                |             |              | Tennis Court Checks      | 4420      | Weekly checks July-Sept 2026                     | LG Misc. (Prov.) Act 1976 | £ 130.00     |
| 20 The Creative Workshop       |             | TCWS2606083  | Newsletter               | 4310      | Artwork for Summer 26 newsletter                 | LGA 1972 s142             | £ 576.00     |
| 21 Plantpassion                |             | 4876         | West Horsley in Bloom    | 4520      | Flowers for the Major                            | LGA 1972 s145             | £ 35.00      |
| 22 Vision ICT                  |             | 22203        | IT Costs                 | 4160      | Data Backup Annual fee                           | LGA 1972 s111             | £ 144.00     |
|                                |             |              |                          |           | Refreshments for meetings with new West Surrey   |                           |              |
| 23 Elaine Best                 |             |              | Expenses                 | 4200      | Councillor and potential new Parish Councillor   | LGA 1972 s111             | £ 50.30      |
| 24 Julia McClung               |             | Expenses     | Stationery               | 4180      | Printing Costs for April - June 2026             | LGA 1972 s111             | £ 134.00     |
| 25 Heather Mason               |             | Expenses     | West Horsley in Bloom    | 4520      | Various expenses for WHIB                        | LGA 1972 s145             | £ 533.61     |
| 26 Sara Cain                   |             | Expenses     | West Horsley in Bloom    | 4520      | Drinks for WHIB presentation evening             | LGA 1972 s145             | £ 52.00      |
| 27 Dropbox (CC)                |             |              | Newsletter               | 4310      | Dropbox annual fee                               | LGA 1972 s142             | £ 95.88      |

**£ 5,781.12**